



West Charleston Enrichment Academy

Registration Form 2023-2024

STUDENT NAME:

LAST *FIRST* *MIDDLE*

AGE: _____ BIRTHDATE: _____ SEX: M F Grade _____

MAIN FAMILY E-MAIL ADDRESS: _____

REGISTRATION FEE

\$565 Registration Completed by March 31, 2023

discount: **\$550** if paying cash, check, or Zelle

\$670 Registration Completed after April 1, 2023

discount: **\$650** if paying cash, check, or Zelle

MATERIAL FEE

In lieu of a set material fee, parents of WCEA students sign up to donate necessary school supplies and materials throughout the school year.

TUITION

_____ 10 Payments: August 1, 2023 – May 1, 2024: **\$902**

discount: **\$876** if paying cash, check, or Zelle

These payments can be made monthly, bi-monthly, or weekly.

_____ 12 Payments: June 1, 2023 – May 1, 2024: **\$752**

discount: **\$730** if paying cash, check, or Zelle

These payments can be made monthly, bi-monthly, or weekly.

_____ 1 Payment: prior to April 30, 2023: **\$8,122**

discount: **\$7,884** if paying cash, check, or Zelle

_____ 1 Payment: prior to August 7, 2023: **\$8,572**

discount: **\$8,332** if paying cash, check, or Zelle

_____ Before and/or After Care **\$10/day: paid separately; due weekly**



West Charleston Enrichment Academy

1. Monthly tuition is due in advance or on the first day of the month. There will be a \$100.00 late fee for payments not received on or by the 5th. No student will be allowed to attend after the 10th of the month if tuition has not been paid. Weekly tuition is due the Friday before the week of attendance. Students will not be admitted without payment. The same applies for bi-monthly payments.
2. There is no deduction for absences, illness, or holidays. Regular fees, as per contract, will be charged.
3. Children may arrive 15 minutes before class and leave up to 15 minutes after class. Childcare fees will be charged for children arriving early or staying later than 15 minutes.
4. A \$30.00 fee is charged on all returned checks. After two returned checks, all fees will be on a cash only basis.
5. Children remaining past the closing time of 5:30 PM will be charged \$1.00 per minute.
6. Siblings receive a 10% discount on tuition.
7. A child is considered officially enrolled when we have a signed contract, a completed registration card, shot record, field trip permit, birth certificate and records request.
8. All parents of WCEA students are expected to participate in PTO fundraisers.
9. **Registration and tuition are non-refundable.**

PARENT/GUARDIAN ACKNOWLEDGMENT

I have read and understand the conditions listed above and hereby agree to obligate myself to this agreement. I have also received the Parent Handbook.

Parent/Guardian Signature

Date



West Charleston Enrichment Academy

STUDENT INFORMATION

Name that student will use at school

Medical needs and special conditions (Include explanation of any medical conditions/allergies affecting your child that the school should be aware of)

Student's Address City State Zip

Telephone Number

PARENT / GUARDIAN INFORMATION (Please list persons responsible for student.)

MOTHER

Last Name First Middle

Relationship Home Phone Pager or Cell

Home Address City State Zip

Occupation Employer Name Work Telephone

FATHER

Last Name First Middle

Relationship Home Phone Pager or Cell

Home Address City State Zip

Occupation Employer Name Work Telephone

GUARDIAN

Last Name First Middle

Relationship Home Phone Pager or Cell

Home Address City State Zip

Occupation Employer Name Work Telephone

RESPONSIBLE PAYMENT INFORMATION

Last name of person responsible for tuition payment First Middle Social Security Number

Street Address City State Zip Code/Phone Number